

Name: \_\_\_\_\_

Year: \_\_\_\_\_

# Work Related Expenses

Accounting	
Advertising	
Answering Service	
Auto Expenses	
Fuel	
Insurance	
Payment	
Registration	
Repairs	
Washes / Details	
Bank Service Fees	
Bookkeeping	
Cleaning	
Commissions	
Computer	
Consulting	
Networking	
Purchases	
Repairs / Upgrades	
Consulting	
Conventions / Meetings / Seminars	
Credit Card Expenses	
Data Processing	
Delivery / Messenger	
Dues & Publications	
Education	
Employee Benefits	
Equipment	
Purchases	
Rentals	
Fees	
Gifts	
Insurance	
Disability	
Errors & Omissions	
Health	
Malpractice	
Liability	

Interest	
Internet Connection	
Job Seeking Expenses	
Legal & Professional	
Lease	
Licenses / Permits	
Management	
Meals & Entertainment	
Office Expenses	
Office Supplies	
Outside Services	
Pager	
Parking	
Postage	
Printing & Reproduction	
Promotion	
Rent	
Repairs & Maint.	
Retirement Plans	
Salaries and Wages	
Officers	
Non-Officers	
Security & Safety	
Selling Aids	
Shipping	
Software	
Supplies	

Taxes	
Business	
City	
Payroll	
Property	
Telephone	
Cellular	
Home	
Office	
Transportation	
Travel	
Airfare	
Car Rental	
Hotel	
Tips	
Tolls	
Uniforms	
Laundry	
Purchases	
Repairs / Maint.	
Union Dues	
Utilities	
Electricity	
Gas	
Trash	
Water	
Waste Removal	
Web Site	
Design	
Hosting	
Modifications	

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Other Expenses Not Listed
